



**JARDINS  
POUR  
TOUS**

Pour un mieux-être collectif  
dans nos quartiers

## **Urban Agriculture Project Coordinator**

At once social, educational and environmental, the mission of JARDINS POUR TOUS is to create a network of greening and urban agriculture in the Milton-Parc community.

We have 3 greening projects underway: the fruit trail on Avenue du Parc (between Léo Pariseau and Milton), the Notman Urban Gardens and our new Hospitalier greenhouses at the corner of Avenue du Parc and Hutchison. We're also working with the Milton Parc Community on a project to revitalize the neighborhood's 3 green lanes.

**Our citizen initiatives, by and for the community, promote an inspiring living environment to improve the quality of life in our neighborhood and strengthen the sense of belonging.**

### **RESPONSIBILITIES :**

#### **PROJECT COORDINATION:**

- Establish planting plans for our current projects and the schedule and maintenance of seedlings for our greenhouse.
- Participate in consultations with Milton-Parc residents and meetings concerning our various projects such as the Jardins du Monde and take notes.
- Work closely with team members and volunteers.
- Monitor the budget for educational activities and garden equipment purchases.

#### **URBAN AND COLLECTIVE AGRICULTURE :**

- Determine priorities for general crop maintenance tasks (watering, planting, direct seeding, weeding, pest control).
- Supervise harvesting and distribution of seedlings and vegetables with volunteers.
- Develop communication materials to empower and motivate volunteers.
- Supervise volunteer at planting events or crop maintenance.
- Related tasks according to the interests and needs of the team.

#### **COMMUNITY INVOLVEMENT AND EDUCATIONAL ACTIVITIES:**

- Host educational workshops on gardening techniques, the environmental benefits of urban agriculture, plants, food and insect pollinators.
- Offer a presence at our 3 sites in the presence of volunteers.
- Work with the volunteer manager to motivate, support and mobilize team members in their shared contribution to the work in the gardens.
- Communicate and promote all activities through the creation of communication tools (posters, Facebook, events, newsletters, leaflets, etc.).

#### **PROFILE:**

- An interest in urban agriculture and ecological gardening.
- Enjoy interaction with a social mix: children, adults and seniors.
- Training or studies in a relevant program (teaching, environment, graphic design, or any other relevant training).
- Be functional with computer software.
- Skills in content creation, graphic design and pedagogy (an asset).
- Knowledge of the local network of community and environmental organizations (an asset).

#### **PERSONAL REQUIREMENTS :**

- Good planning and organizational skills;
- Interpersonal and communication skills;
- Autonomy, responsibility and initiative;
- Good writing and French language skills;
- Demonstrate an interest in community projects and education;
- Enjoy animation work with the public and creative work (versatility).

#### **WORKING CONDITIONS :**

- Employment status: seasonal position at 20 hours per week for the summer period.
- The person will be called upon to work in the 3 gardening sites as well as telecommuting.
- Available to work weekends during chores or educational workshops or outside regular hours on occasion.
- Hourly wage: \$20.00
- Start date : mid-June

#### **ELIGIBILITY REQUIREMENTS :**

- Canadian citizen, permanent resident or legally recognized refugee.
- Be legally entitled to work in Canada under the laws and regulations of the province or territory in which they reside.

#### **TO APPLY:**

- Email a cover letter and resume to [JardinsMiltonParc@outlook.com](mailto:JardinsMiltonParc@outlook.com) by Sunday, May 5, 5:00 pm.

**As a socially and economically inclusive organization, we recognize that the marginalized people have much to offer our community. We therefore these candidates to apply. Please indicate in your application if you wish to be considered for consideration for employment equity.**